

**LONGSTOCK PARISH COUNCIL MEETING**  
**1955 MONDAY 9<sup>th</sup> APRIL 2018 IN THE VILLAGE HALL**  
on completion of Annual Parish Assembly

**Present:** Cllr Sophie Walters (SW) - chairman  
Cllrs David Burnfield (DB)  
Cllr Ivan Gibson (IG)  
Cllr Charles Grieve (CG)  
Cllr Rebecca Griffiths (RG)  
Cllr John Milne (JM)  
Cllr Selina Musters (SM)

Clerk John Musters, Mr Colin McIntyre (CM) (Leckford Estate),  
County Councillor Andrew Gibson and ten members of the public.

1. **Apologies.** Nil, all present.
2. **Minutes of Meeting of 12<sup>th</sup> March.** Agreed for adoption and signed.
3. **Matters Arising:**

a. **Highways and Lengthsman.** (1) The broken warning signs at Blue Ridge junction had still not been repaired, despite being passed to the contractor on 20<sup>th</sup> February; the pothole at Windover junction had been filled; the dire stretch of road south from Fullerton towards Longstock Park was scheduled for closure for repairs this week. (2) Following HCC's suggestion of 'self-help' DB had investigated 'Not suitable for HGVs' signs for The Bunny for clerk to order. (3) Lengthsman would do what he could with outstanding footpath sign work in the hours remaining this month, but CG thought it likely the work would not be finished until May.

**ACTION:** Clerk

b. **Recreation Ground Car Park.** Clerk had sent the Written Scheme of Investigation to TVBC with a Discharge of Condition form, which they had approved. This now needed formal approval of the County Archaeologist. (PMN: TVBC confirm approval obtained from County Archaeologist). With this Condition now met, work could start as soon as the owner of Charity Farm House had removed his stile and dog hatch and restored the party fence.

**ACTION:** Clerk

c. **Newsletter Collection and Delivery.** Chairman had drawn up a rota for councillors to collect the newsletter from the printer once each per year and to pass correct numbers of each edition to distributors.

**ACTION:** All

4. **Planning Applications. Upper Manor Farm** (internal alterations in house, part retrospective, Listed Building consent required) – with TVBC for consideration. **Boundary Cottage** (demolish and replace garage; part demolish and replace areas of house) – withdrawn. **Barn Cottage** (replace ancillary building, link and extension; internal works and landscaping – amended scheme) – with TVBC for consideration.

**Fishmore House** (erect garden room and STP) – PC objection. **Test Lodge** (replace existing with extension to provide kitchen and new porch; internal alterations) – PC to view plans 11<sup>th</sup> April.

**ACTION:** Clerk

5. **Finance.** (a) Clerk took councillors through the Annual Governance Statement (Section 1) of the 2017/18 Annual Governance and Accountability Return (AGAR), each element of which they agreed in the affirmative. Chairman signed Section 1. (b) Approval and adoption of the accounts would take place at the May meeting since the final bill for street lights electricity supply had not yet arrived. (c) On audit timescales, the internal audit would be done as soon as the outstanding bill had been received and the accounts closed; exercise of public rights to examine the accounts would run from 4<sup>th</sup> June to 13<sup>th</sup> July. The AGAR would be despatched to reach external auditors by 11<sup>th</sup> June.

**ACTION:** Clerk

6. **General Data Protection Regulations.** NALC had a workable template of a DP Policy Document for use by parish councils, but final word was awaited from the Information Commissioner's Office with the up to date version. Meanwhile a laptop was required for council use; CM was looking to see if the Estate had one before a new one was bought. David Parkinson had also offered to intercede and would be willing to set up the council's eventual system.

**ACTION:** Mr McIntyre, Clerk

## 7. **Councillors' Reports.**

a. Affordable Housing. (DB). DB reported on the Sparsholt College seminar on landowner advice for affordable exception sites. With not enough developer sites coming forward, more flexibility could be expected over building on exception sites. As to barn conversions, it appeared that up to five dwelling units could be created without the necessity of planning permission.

b. Allotments, Cemetery, Trees. (IG). A thoroughly wet month had prevented any cemetery work and work in the allotments had been affected.

c. Footpaths and Transport. (CG). The status of footpath #10 (Church Road) was questioned; on the HCC Rights of Way (ROW) map it is shown as a Restricted Byway all the way down to the village street, but it is paved beyond Little Manor and is within the 30 limit up as far as the cemetery. There was also a discussion whether the footpath sign at Whiteshape Bridge on the short path down to the Test Way should be repaired, since the path is not a HCC official ROW. CF would clarify both issues.

**ACTION:** Cllr Grieve

d. Test Valley School. (RG). NTR.

e. Environment. (JM). After a brief discussion, CM agreed that the Estate would put down some scalping in the worst 'passing places' on The Bunny since HCC was unlikely to be in a position to repair those holes any time soon.

**ACTION:** Mr McIntyre.

f. Village Hall and Street Lights. (SM). NTR on hall. SM had finally managed to get some figures for ‘modern’ and ‘heritage’ lights, but the permutations were too complicated to agree round the table, varying in cost from £10,400 to £18,000 depending on which type were fitted where. The ‘heritage’ type costs considerably more than the standard ‘modern’. Because of the high cost, SM had called for further quotes from other firms. Once received, the various options should sensibly be put on a spreadsheet and passed to councillors ahead of a meeting (probably separate from the regular monthly meeting) such that informed agreement could be reached on which types to deploy where, at what cost and in what timescale.

**ACTION:** Cllr Musters

g. Playground and Website. (SW). NTR.

h. Leckford Estate. (CM). The Estate had held a successful Easter event and was looking forward to the fishing season on 1<sup>st</sup> May. The Open Farm Sunday would be on 10<sup>th</sup> June. The Parish Council had been granted £250 towards cleaning the war memorial from the March Community Matters Scheme collection at the farm shop.

8. **Correspondence.** In addition to regular e-updates from HALC we had heard from: (a) various residents with thanks for the Henry Smith lunch; (b) the new Rural Housing Enabler introducing herself – info passed to DB; (c) Hampshire Constabulary, announcing imminent deployment of a speed data recorder by Test Lodge; (d) TVBC re Civic Service on 27<sup>th</sup> May at Houghton Lodge; (e) HALC with Easter Message from CEO and a new ‘Membership Document’ as part of HALC’s Articles of Association; and (f) SSE, continuing street lights maintenance contract into 2018/19, with 3.31% increase in charges.

9. **Any Other Business/public comment.** JM asked whether the church warden and chairman of the fete committee (neither resident in the village) could be granted ‘honorary Longstocking’ status to allow them to attend the annual Henry Smith lunch as appreciation of all they do for the village. A decision would be made next time.

**ACTION:** All

10. **Date of Next Meeting.** Monday 21<sup>st</sup> May at 7.30.

Cheques Signed:

056	TVBC	Rec ground Condition application	£ 58.00
057	Bulpitt Print Ltd	Newsletter 235 printing	£ 165.53
058	SSE Contracting	Street lights maintenance (4 <sup>th</sup> qtr)	£ 221.50
059	JBA Musters	Clerk’s incidental expenses 17/18	£ 48.28

The Chairman closed the meeting at 2120.